

SEND Information Report

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| Provider Name | Beckenham Montessori Pre-school |
| EY Number | |
| Address | School House, Overbury Avenue, Beckenham, Kent BR3 6PY |
| Email | skhbrock@yahoo.com |
| Telephone | 07904 697481 |
| Name of SENCo | Serena Brock |

Confirmation that parents and other people working with the setting have been involved with the writing of this document

Please ✓ as appropriate

Yes X No

1 How will the setting help my child to settle in?

Every child is given a keyperson. This keyperson works closely with your child on personal care, independence and social interaction with other children. You will be given the name of this keyperson at the first session. Please note: sometimes it is necessary to change the keyperson for a variety of reasons

2 What is the setting's approach to supporting different children's needs and how will that help my child?

All children are given a six week window to settle into the setting. During the settling period your child's progress is discussed with the child's keyperson and the Manager during every session your child attends. Weekly observations recorded on Tapestry for you to view. There will be daily communication between you and your child's keyperson or the Manager at collection time.

3 Who can I contact for further information within the setting?

Miss Sam Vost-Worthy is the person to contact with all enquiries/worries, however, in her absence Serena Brock is available at all times for further help and guidance. All pre-school teachers at the pre-school will be involved with your child's education.

4 How accessible are the setting's indoor and outdoor environments?

The pre-school is fully wheelchair accessible with accessible changing and toilet facilities. Parents/carers are asked to share key words in their language on the application form. Parents/carers are asked to share their culture with the pre-school and speak to all the children during circle times. The pre-school celebrates all festivals of the children attending the setting.

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| 5 What specialist services and expertise are available at or accessed by the setting? | |
| <p>The setting is part of a group of three pre-schools that employs a SEND Level 3 member of staff for further help where necessary.</p> <p>The setting has an excellent relationship with the Early Years SEN Advisory Team and support is available to us. All advice given by the Early Years SEN Advisory Team is followed as soon as possible</p> | |
| 6 How does the setting know if children need extra help? | |
| <p>The keyperson, the Manager and the SENCo discuss the needs of all children particularly highlighting any special education needs required by a child. This is recorded on Tapestry and discussed with parents/carers at meetings</p> | |
| 7 How will I be involved in my child's learning and overall wellbeing? | |
| <p>Regular meetings are set up with the keyperson, the Manager and SENCo to discuss your child's learning and wellbeing and clear targets are set.</p> <p>All targets are viewable on Tapestry and progress clearly stated</p> | |
| 8 What training and experience have staff had in supporting children with SEND? | |
| <p>SENCo is undertaking training to Level 2. Support from the group SENCo member of staff with Level 3</p> | |
| 9 How will the setting support my child at times of change, for example moving rooms or age groups, to a new setting or onto school? | |
| <p>We will meet with the primary school the child moves on to and give the primary school all necessary details on the child</p> | |
| <p>Feedback from parents and carers:</p> <p>A huge thank you to all the staff at the setting and in particular the SENCo. The transition to the primary school was seamless.</p> | |
| <p>Provider Response to feedback:</p> <p>It has been a pleasure in supporting your child.</p> | |
| Date published : | 7.10.2024 |
| Date of next review: | 7.10.2025 |
| <p>Bromley Local Offer: a source of information and advice to help support children and young people with disabilities or learning needs and their families</p> <p>https://www.bromley.gov.uk/LocalOffer</p> | |